

Community Appearance Commission - Meeting Minutes
6:30pm @ Archdale City Hall
Tuesday, June 1st, 2021

Members Present: (3) Chairwoman: Dara Matthews; Vice-Chairwoman: Rosana Walton; Commission Member(s): Hannah Davis
Members Absent: (2) Brooke Johnson, Helen Sikes
Others Present: Matthew Wells, Planning Administrator; Duncan Walser, Planning Technician

CALL TO ORDER, WELCOME, AND REGISTER OF ATTENDANCE:

Chairwoman Matthews welcomed everyone and brought the meeting into session.

APPROVAL OF MINUTES:

Chairwoman Matthews first asked for a motion to approve the May minutes; Member Davis made a motion to approve the minutes as read, which was seconded by Vice-Chairwoman Walton, and then approved unanimously by all members present.

Yard of the Season

Chairwoman Matthews began the meeting with a discussion of Yard of the Season. Mr. Wells informed the Commission that the winners, being the owners of 4901 Westhaven Lane, were very grateful to win the award. He also stated that Food Lion provided a gift basket in addition to a gift card.

Mr. Wells went on to remind the Commission that they would be focusing on a “patriotic theme” for the Summer Yard of the Season, which would be advertised in the upcoming water bill mailer.

Vice-Chairwoman Walton inquired when the July meeting would occur, due to July 4th occurring on the first Monday. The Commission ultimately decided upon July 6th at which time the Commission would vote on the Summer Yard of the Season. Mr. Wells stated that he would not be in attendance, but Mr. Walser would conduct the meeting.

Miscellaneous

- **Movies in the Park** – Mr. Wells shifted the conversation to the Movies in the Park Event; the Commission had offered to sponsor. The movie they had chosen to sponsor was *Trolls* with the event occurring on September 10th.
- **Paint the Park** – Chairwoman Matthews inquired about the date and status of the Paint the Park event. Mr. Wells stated Planning and Park staff were still waiting to hear if the City had been awarded an AARP grant for the event. He elaborated that the event would involve various structures around the park being “painted by numbers” and that they should learn more about the grant in July.
- **New Committee** – Mr. Wells informed the Commission that the City Council had created a new committee that would combine the CAC along with the

placemaking ideas proposed by in the Comprehensive Plan. He stated that he would be able to provide more information later in the year.

- **Holiday Decorations** – Mr. Wells then reminded the Commission of their proposed project to have local businesses decorate for the Holidays. He stated that although Christmas was more than 6-months out, they should start thinking about how to promote the event. He also encouraged the Commission to look into best practices of other cities.

ADJOURNMENT:

With no further business, Chairwoman Matthews thanked everyone for coming and adjourned the meeting.