

**Community Appearance Commission - Meeting Minutes**  
**6:00pm @ Archdale City Hall**  
**Tuesday, May 3<sup>rd</sup>, 2022**

**Members Present:** (5) Chairwoman: Dara Matthews; Vice Chairwoman: Rosanna Walton; Commission Member(s): Hannah Davis, Brooke Johnson, Helen Sikes  
**Others Present:** Matthew Wells, Planning Administrator; Duncan Walser, Planning Technician

**CALL TO ORDER, WELCOME, AND REGISTER OF ATTENDANCE:**

Chairwoman Matthews welcomed everyone and brought the meeting into session.

**Traffic Box Art**

Prior to the approval of minutes, all members began the selection process for the Traffic Box Art winners from more than 70 nominees. Following 30 minutes or so of deliberation, all five members unanimously selected 10 winners.

**APPROVAL OF MINUTES:**

*Chairwoman Matthews next asked for a motion to approve the April minutes; Member Sikes made a motion to approve the minutes as read, which was seconded by Member Davis, and then approved unanimously by all members present.*

**Spring Yard of the Season**

Chairwoman Matthews then shifted discussion to Spring Yard of the Season. She stated that no nominations had been brought forward by the Commission and asked Mr. Wells if any had been any submissions from the public – to which he said there had been none. Mr. Wells then stated that he would email nominees to the Commission after the meeting had concluded\*.

\*On Mr. Wells presented two nominated addresses to the Commission via email along with pictures (302 Daniel Paul Dr. & 106 Clydesdale Dr). The Commission unanimously voted for 302 Daniel Paul Dr. as the winner.

**Miscellaneous**

- **Litter Sweep** – Mr. Wells thanked the Commission members for coming out to the Spring Litter Sweep event.
- **National Night Out** – Mr. Wells then informed the Commission that he had volunteered the Commission to help hand out hot dogs at the National Night Out event which will be held on August 2<sup>nd</sup>. Member Sikes inquired about the time they should arrive, to which Mr. Wells said that would be determined at upcoming meetings, but the event would run from 6-8:00 P.M.

**ADJOURNMENT:**

With no further business, Chairwoman Matthews thanked everyone for coming and adjourned the meeting.