

Community Appearance Commission - Meeting Minutes
6:00pm @ Archdale City Hall
Tuesday, February 1st, 2022

Members Present: (4) Chairwoman: Dara Matthews; Vice-Chairwoman: Rosana Walton; Commission Member(s): Hannah Davis, Brooke Johnson
Members Absent: (1) Helen Sikes
Others Present: Matthew Wells, Planning Administrator; Duncan Walser, Planning Technician

CALL TO ORDER, WELCOME, AND REGISTER OF ATTENDANCE:

Chairwoman Matthews welcomed everyone and brought the meeting into session.

APPROVAL OF MINUTES:

Chairwoman Matthews first asked for a motion to approve the November minutes; Member Davis made a motion to approve the minutes as read, which was seconded by Vice-Chairwoman Walton, and then approved unanimously by all members present.

Projects and Plan Archdale Update

Mr. Wells began by asking the Commission about the projects they enjoyed from last year and would like to do again. Commission Member Johnson stated that she enjoyed hosting the movie in the park. Commission Member Davis stated that she enjoyed their participation in the Halloween event. After a brief discussion of the litter sweep, Mr. Wells informed the Commission that he had some citizens inquire about doing their own litter sweeps. He then told Chairwoman Matthews that she would need to sign off on the NC DOT's litter sweep form. Additionally, Mr. Wells informed the Commission that Jocelyn Moon was planning on leaving her position with the Parks Department.

Mr. Wells then shifted discussion to the changes and projects associated with the Plan Archdale update. He stated that the CAC would likely be reformed to meet the placemaking goals of the plan. The reformation would incorporate new members, result in a new name, and a larger budget. Mr. Wells stated that the budget could be used for projects like the traffic boxes. Chairwoman Matthews then inquired if Mr. Wells had received any submissions, to which he stated that he had not. Chairwoman Matthews encouraged Mr. Wells to reach out to the teachers for submissions soon.

Chairwoman Matthews then inquired if there were any updates about the status of park painting project. Mr. Wells said that there were not, and that Planning staff needed to meet with Brian Clodfelter. Mr. Wells then encouraged the Commission to continue looking for project ideas from other towns.

Miscellaneous

Mr. Wells then shifted discussion away from projects and asked the Commission if they would like to continue the Yard of the Season, to which the Commission unanimously

agreed they would. Chairwoman Matthews then informed the Commission that she had spoken with someone interested in joining the Commission.

ADJOURNMENT:

With no further business, Chairwoman Matthews thanked everyone for coming and adjourned the meeting.