



AGENDA
City of Archdale
Community Appearance Commission Meeting
November 2, 2021 – 6:00 pm
Archdale City Hall

1. Call To Order, Welcome, And Register Of Attendance
2. Approval Of The Minutes For The October 5, 2021 CAC Meeting

Documents:

[OCTOBER MINUTES.PDF](#)

3. Yard Of The Season

Documents:

[YARD OF THE SEASON AGENDA.PDF](#)

4. Miscellaneous

Documents:

[MISCELLANEOUS AGENDA.PDF](#)

5. Adjournment

Please call Matthew at 434-7333 or Duncan at 434-7356 if you will be unable to attend the meeting.

Community Appearance Commission - Meeting Minutes
6:00pm @ Archdale City Hall
Tuesday, October 5th, 2021

Members Present: (5) Chairwoman: Dara Matthews; Vice-Chairwoman: Rosana Walton; Commission Member(s): Hannah Davis, Brooke Johnson, Helen Sikes
Others Present: Matthew Wells, Planning Administrator; Duncan Walser, Planning Technician

CALL TO ORDER, WELCOME, AND REGISTER OF ATTENDANCE:

Chairwoman Matthews welcomed everyone and brought the meeting into session.

APPROVAL OF MINUTES:

Chairwoman Matthews first asked for a motion to approve the September minutes; Member Davis made a motion to approve the minutes as read, which was seconded by Vice-Chairwoman Walton, and then approved unanimously by all members present.

Fall Yard of the Season

Chairwoman Matthews kicked off the meeting with a review of the Yard of the Season nominees. Mr. Walser presented the Commission with photos of all the nominated houses. The home at 4309 Burgemere St. had daytime and nighttime photos taken due to inflatables being in the front yard that were inactive during the day. After a brief review, Member Sikes made a motion to give the award to 4309 Burgemere St; the motion was seconded by Vice-Chairwoman Walton. The motion then passed unanimously.

Member Sikes then inquired if a sponsor had been acquired for the Fall award. Chairwoman Matthews stated that the owner of *Just Peachy* had offered to provide a gift certificate for the next four seasons but had not been able to deliver the gift certificates at the time. Mr. Wells stated that because the gift certificates for Fall, Spring, and Summer would be valued at \$25 rather than the typical \$50, additional gift certificates or gifts could be considered.

Community Appreciation Day

Chairwoman Matthews then shifted discussion to the upcoming Community Appreciation Day, which was to be held on October 30. Mr. Wells stated that the Commission should plan on being at the event from 2:00-5:00 PM. Mr. Wells also stated that the event would not have a theme which would allow the Commission to decide their own. Member Davis suggested that they offer the duck game that the Commission had done previously – to which there were no objections.

Miscellaneous

Mr. Wells then fielded questions from the Commission members regarding the opening date of the *Firehouse Taproom*, properties for sale, upcoming developments, and various code enforcement issues.

Chairwoman Matthews then shifted discussion to the art-wrapped traffic boxes. She stated that because the vinyl wrapping is rated to last for two years, the Commission should plan on reaching out to local art teachers for new art as soon as possible. Mr. Wells suggested that they reach out to additional schools because the previous art was pulled from only three schools. Mr. Wells went on to suggest that the subject material should be bright, simple, and tailored to the layout of the boxes so it could be better seen. Chairwoman Matthews then requested that Mr. Wells draft a release form to give to the teachers and plan on receiving all of the nominations by May 2022.

ADJOURNMENT:

With no further business, Chairwoman Matthews thanked everyone for coming and adjourned the meeting.

CITY OF ARCHDALE

Community Appearance Commission

MEETING DATE: Tuesday, November 2, 2021

AGENDA ITEM NUMBER: 3

SUBJECT: Holiday Yard of the Season

RECOMMENDATIONS OR COMMENTS: The Commission and staff will discuss the Holiday Yard of the Season program. Per City health guidelines, it will involve the traditional dinner and light tour. Just Peachy is this season's sponsor. A date will be set for doing this program.

ATTACHMENTS: YES NO

CITY OF ARCHDALE

Community Appearance Commission

MEETING DATE: Tuesday, November 2, 2021

AGENDA ITEM NUMBER: 4

SUBJECT: Miscellaneous

RECOMMENDATIONS OR COMMENTS: The Commission and staff will discuss miscellaneous items that are brought forward.

ATTACHMENTS: YES NO