



**AGENDA**  
**City of Archdale**  
**Community Appearance Commission Meeting**  
**August 3, 2021 – 6:00 pm**  
**Archdale City Hall**

1. Call To Order, Welcome, And Register Of Attendance
2. Approval Of The Minutes For The July 6, 2021 CAC Meeting

Documents:

[JULY MINUTES.PDF](#)

3. Movie In The Park

Documents:

[MOVIE IN THE PARK AGENDA.PDF](#)

4. Fall Activities

Documents:

[FALL ACTIVITIES AGENDA.PDF](#)

5. Christmas In The City

Documents:

[CHRISTMAS IN THE CITY AGENDA.PDF](#)

6. Miscellaneous

Documents:

[MISCELLANEOUS AGENDA.PDF](#)

7. Additional Items

8. Adjournment

*Please call Matthew at 434-7333 or Duncan at 434-7356 if you will be unable to attend the meeting.*



**Community Appearance Commission - Meeting Minutes**  
**6:30pm @ Archdale City Hall**  
**Tuesday, July 6<sup>th</sup>, 2021**

**Members Present:** (4) Chairwoman: Dara Matthews; Commission Member(s):  
Hannah Davis, Brooke Johnson, Helen Sikes  
**Members Absent:** (1) Vice-Chairwoman: Rosana Walton  
**Others Present:** Duncan Walser, Planning Technician  
**Others Absent:** Matthew Wells, Planning Administrator

**CALL TO ORDER, WELCOME, AND REGISTER OF ATTENDANCE:**

Chairwoman Matthews welcomed everyone and brought the meeting into session.

**APPROVAL OF MINUTES:**

*Chairwoman Matthews first asked for a motion to approve the June minutes; Member Davis made a motion to approve the minutes as read, which was seconded by Member Sikes, and then approved unanimously by all members present.*

**Yard of the Season**

Mr. Walser began the meeting by presenting the members in attendance with photographs of the nominated Summer Yard of the Season homes. Mr. Walser attempted to call Mr. Wells, who was out of town, but was unable to reach him at this time. After a brief review of the photos, the members unanimously voted 4601 Westhaven Lane as the winner, noting the well-done patriotic decorations.

After the winner was chosen, Chairwoman Matthews shifted to a discussion of the Fall Yard of the Season event. Chairwoman Matthews suggested that the event have a Halloween theme, to which the rest of the members concurred. Member Sikes suggested that the Commission should cast the vote at the October meeting as many homes would be decorated by that time.

Chairwoman Matthews then inquired if a sponsor for the Summer Yard of the Season had been selected, to which Mr. Walser stated that one had not been secured, but that Mr. Wells likely had a backlog of previous sponsors that could be relied on. At this point, Member Sikes stated that her landscaper, Davis Lawn & Landscape, may be interested in being a sponsor and that she would inquire with him.

**Movies in the Park**

Mr. Walser shifted the discussion to the upcoming Movies in the Park Event. Mr. Walser stated that the Commission was still planning on sponsoring the September 10<sup>th</sup> movie which he believed would not be presented as a drive-in film.

At this point, Mr. Wells called in by phone.

**Holiday Decorations**

Mr. Walser then encouraged the members to plan on reaching out to local business owners to see if they would be interested in participating in Commission sponsored Holiday decorations. Mr. Wells stated that he and Mr. Walser would create a map with the contact information of local businesses.

**ADJOURNMENT:**

With no further business, Chairwoman Matthews thanked everyone for coming and adjourned the meeting.

# CITY OF ARCHDALE

## Community Appearance Commission

MEETING DATE: Tuesday, August 3, 2021

AGENDA ITEM NUMBER: 3

SUBJECT: Movie in the Park

RECOMMENDATIONS OR COMMENTS: The Commission and staff will discuss the Movie in the Park event on Friday, September 10<sup>th</sup> and logistics for this event. The movie is “Trolls”.

ATTACHMENTS:                     YES     NO

# CITY OF ARCHDALE

## Community Appearance Commission

MEETING DATE: Tuesday, August 3, 2021

AGENDA ITEM NUMBER: 4

SUBJECT: Fall Activities

RECOMMENDATIONS OR COMMENTS: The Commission and staff will discuss the Fall Yard of the Season program and a potential sponsor. The Commission will also discuss the upcoming Community Appreciation Day on October 30<sup>th</sup> and logistics for that event.

ATTACHMENTS:                     YES     NO

# CITY OF ARCHDALE

## Community Appearance Commission

MEETING DATE: Tuesday, August 3, 2021

AGENDA ITEM NUMBER: 5

SUBJECT: Christmas in the City

RECOMMENDATIONS OR COMMENTS: The Commission and staff will discuss a potential Christmas program where CAC members reach out to local businesses on Main Street and Bonnie Place to encourage Christmas decorations.

ATTACHMENTS:  YES  NO

# CITY OF ARCHDALE

## Community Appearance Commission

MEETING DATE: Tuesday, August 3, 2021

AGENDA ITEM NUMBER: 6

SUBJECT: Miscellaneous

RECOMMENDATIONS OR COMMENTS: The Commission and staff will discuss miscellaneous items that are brought forward.

ATTACHMENTS:             YES     NO