



AGENDA

City of Archdale
Community Appearance Commission Meeting
March 1, 2022 - 6:00 pm
Archdale City Hall

1. Call To Order, Welcome, And Register Of Attendance
2. Approval Of The Minutes For The February 1, 2022 CAC Meeting

Documents:

[FEBRUARY MINUTES.PDF](#)

3. Spring Litter Sweep

Documents:

[SPRING LITTER SWEEP.PDF](#)

4. Spring Yard Of The Season

Documents:

[SPRING YARD OF THE SEASON.PDF](#)

5. Traffic Box Project Updates

Documents:

[TRAFFIC BOX PROJECT UPDATES.PDF](#)

6. Miscellaneous

Documents:

[MISCELLANEOUS AGENDA.PDF](#)

7. Adjournment

Please call Matthew at 434- 7333 or Duncan at 434- 7356 if you will be unable to attend the meeting.

Community Appearance Commission - Meeting Minutes
6:00pm @ Archdale City Hall
Tuesday, February 1st, 2022

Members Present: (4) Chairwoman: Dara Matthews; Vice-Chairwoman: Rosana Walton; Commission Member(s): Hannah Davis, Brooke Johnson
Members Absent: (1) Helen Sikes
Others Present: Matthew Wells, Planning Administrator; Duncan Walser, Planning Technician

CALL TO ORDER, WELCOME, AND REGISTER OF ATTENDANCE:

Chairwoman Matthews welcomed everyone and brought the meeting into session.

APPROVAL OF MINUTES:

Chairwoman Matthews first asked for a motion to approve the November minutes; Member Davis made a motion to approve the minutes as read, which was seconded by Vice-Chairwoman Walton, and then approved unanimously by all members present.

Projects and Plan Archdale Update

Mr. Wells began by asking the Commission about the projects they enjoyed from last year and would like to do again. Commission Member Johnson stated that she enjoyed hosting the movie in the park. Commission Member Davis stated that she enjoyed their participation in the Halloween event. After a brief discussion of the litter sweep, Mr. Wells informed the Commission that he had some citizens inquire about doing their own litter sweeps. He then told Chairwoman Matthews that she would need to sign off on the NC DOT's litter sweep form. Additionally, Mr. Wells informed the Commission that Jocelyn Moon was planning on leaving her position with the Parks Department.

Mr. Wells then shifted discussion to the changes and projects associated with the Plan Archdale update. He stated that the CAC would likely be reformed to meet the placemaking goals of the plan. The reformation would incorporate new members, result in a new name, and a larger budget. Mr. Wells stated that the budget could be used for projects like the traffic boxes. Chairwoman Matthews then inquired if Mr. Wells had received any submissions, to which he stated that he had not. Chairwoman Matthews encouraged Mr. Wells to reach out to the teachers for submissions soon.

Chairwoman Matthews then inquired if there were any updates about the status of park painting project. Mr. Wells said that there were not, and that Planning staff needed to meet with Brian Clodfelter. Mr. Wells then encouraged the Commission to continue looking for project ideas from other towns.

Miscellaneous

Mr. Wells then shifted discussion away from projects and asked the Commission if they would like to continue the Yard of the Season, to which the Commission unanimously

agreed they would. Chairwoman Matthews then informed the Commission that she had spoken with someone interested in joining the Commission.

ADJOURNMENT:

With no further business, Chairwoman Matthews thanked everyone for coming and adjourned the meeting.

CITY OF ARCHDALE

Community Appearance Commission

MEETING DATE: Tuesday, March 1, 2022

AGENDA ITEM NUMBER: 3

SUBJECT: Spring Litter Sweep

RECOMMENDATIONS OR COMMENTS: The Commission and staff will discuss potential dates for the upcoming Spring Litter Sweep.

ATTACHMENTS: YES NO

CITY OF ARCHDALE

Community Appearance Commission

MEETING DATE: Tuesday, March 1, 2022

AGENDA ITEM NUMBER: 4

SUBJECT: Spring Yard of the Season

RECOMMENDATIONS OR COMMENTS: The Commission and staff will discuss when they will submit and vote on submissions for the Spring Yard of the Season.

ATTACHMENTS: YES NO

CITY OF ARCHDALE

Community Appearance Commission

MEETING DATE: Tuesday, March 1, 2022

AGENDA ITEM NUMBER: 5

SUBJECT: Traffic Box Project Update

RECOMMENDATIONS OR COMMENTS: Staff will update the Commission on the status of the traffic box wrapping project for 2022.

ATTACHMENTS: YES NO

CITY OF ARCHDALE

Community Appearance Commission

MEETING DATE: Tuesday, March 1, 2022

AGENDA ITEM NUMBER: 6

SUBJECT: Miscellaneous

RECOMMENDATIONS OR COMMENTS: The Commission and staff will discuss miscellaneous items that are brought forward.

ATTACHMENTS: YES NO