



**AGENDA**  
**City of Archdale**  
**Community Appearance Commission Meeting**  
**November 13, 2020 – 6:30 pm**  
**Archdale City Hall**

1. Call To Order, Welcome, And Register Of Attendance
2. Approval Of The Minutes
  - 2.I. October 2020 Community Appearance Commission Minutes

Documents:

[OCTOBER MINUTES \(PDF\).PDF](#)

3. Holiday Yard Of The Season

Documents:

[YARD OF THE SEASON AGENDA \(PDF\).PDF](#)

4. Miscellaneous Items

Documents:

[MISCELLANEOUS AGENDA \(PDF\).PDF](#)

5. Adjournment

*Please call Matthew at 434-7333 or Duncan at 434-7356 if you will be unable to attend the meeting.*

**Community Appearance Commission - Meeting Minutes**  
**6:30pm @ Archdale City Hall**  
**Tuesday, October 6<sup>th</sup>, 2020**

**Members Present:** (4) Chairwoman: Dara Matthews; Vice-Chairwoman: Rosana Walton; Commission Member(s): Angie Cudd, Brooke Johnson  
**Members Absent:** (4) Cheri Gray, Helen Sikes, Hannah Davis, Shirley Cheek  
**Others Present:** Matthew Wells, Planning Administrator

**CALL TO ORDER, WELCOME, AND REGISTER OF ATTENDANCE:**

Chairwoman Matthews welcomed everyone and brought the meeting into session.

**APPROVAL OF MINUTES:**

*Chairwoman Matthews first asked for a motion to approve the September minutes; Vice-Chairwoman Walton made a motion to approve the minutes as read, which was seconded by Angie Cudd, and then approved unanimously by all members present.*

**Fall Yard of the Season**

Mr. Wells presented the 7 nominations for the Fall Yard of the Season. After some discussion, it was approved 3-1 in favor of the yard at 202 Powell Way. The homeowners will be contacted by City staff and a sign will be placed in their yard this week.

Afterwards, some discussion occurred about the gift card program. There was not a local business that had step forward to sponsor this season's gift card. Members expressed concern that they could not get a hold of business owners. Mr. Wells presented the members present with a letter (with official letterhead) that could be distributed to local businesses in order to gain their support. It was determined that this season's gift card should be a \$50 gift card from Food Lion.

**Miscellaneous**

- **Trunk or Treat, October 24<sup>th</sup>:** Mr. Wells presented the Commission members an opportunity to participate in a drive by Trunk or Treat event on Saturday, October 24<sup>th</sup>. The theme is "Cartoon". Mr. Wells said he would email everyone after the meeting to gauge interest on who could attend.
- **Traffic Boxes:** Chairwoman Matthews asked for an update on the Traffic Box project. Mr. Wells said he had not heard back from NCDOT in a couple months. Chairwoman Matthews said she had talked to some of the art teachers who were anxious to know when the project would happen. Mr. Wells said he would again try and reach out to NCDOT this week to get an update and email the art teachers.

**ADJOURNMENT:**

With no further business, Chairwoman Matthews thanked everyone for coming and adjourned the meeting.

# CITY OF ARCHDALE

## Community Appearance Commission

MEETING DATE: Tuesday, November 10, 2020

AGENDA ITEM NUMBER: 3

SUBJECT: Holiday Yard of the Season

RECOMMENDATIONS OR COMMENTS: The Commission and staff will discuss the Holiday Yard of the Season program. It will involve the traditional dinner and light tour per City health guidelines. Wet Whistle Company is this season's sponsor. A date will be set for doing this program.

ATTACHMENTS:                     YES     NO

# CITY OF ARCHDALE

## Community Appearance Commission

MEETING DATE: Tuesday, November 10, 2020

AGENDA ITEM NUMBER: 4

SUBJECT: Miscellaneous

RECOMMENDATIONS OR COMMENTS: The Commission and staff will discuss miscellaneous items that are brought forward.

ATTACHMENTS:             YES     NO